

A few things to remember:

- ALL freestanding signs must be ground signs.
- Specific criteria are required for signs in each of the following:
 - Residential Districts
 - Residential Professional Districts
 - Commercial Districts
 - Industrial Districts
 - Agricultural Districts
- Commercial, industrial and residential development applications must submit new signage requests in conjunction with their site plan for review and approval PRIOR to the issuance of a development permit.
- Any change in the use of a property shall require on-site signage to be brought into full compliance with Lake County sign regulations.

Customer Services' Mission Statement:

To provide the best customer service possible to the citizens of Lake County by affording a total range of services; continually improving the customer's experience with Lake County Government.

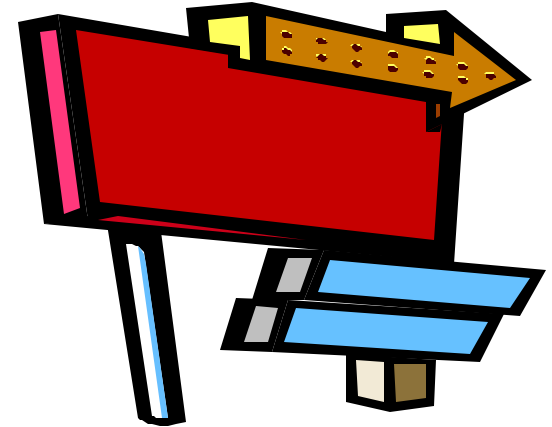
Who Do I Call?

The following numbers will be helpful throughout the process of obtaining your permit:

- * **Customer Services, Tavares Office**
Phone: 352/343-9641
- * Fax: 352/343-9767
- * **Clermont Office**
Phone: 352/394-6466
- * Fax: 352/394-8226
- * **Building Services Division**
- * **Tavares Office:** 352/343/9653
- * **Clermont Office:** 352/394-5962
- * **Property Appraisers Office:** 352/343-9748
- * **Recording Office:** 352/253-2600
- * **Environmental Health:** 352/253-6130



How to Obtain a Zoning Clearance for Signs



**Lake County
Board of County Commissioners**

**Department of
Growth Management**

Customer Services Division

352/343-9641

FAX: 352/343-9767

www.lakegovernment.com

What Do I Need to Bring?

- v A completed sign application.
(Applications are available at the customer service desk or go to lakegovernment.com.)
- v Detailed directions to the job site.
- v A drawing to scale showing dimensions, square footage, and structural design of the sign.
- v Three plot plans drawn to scale (show lot dimensions, location of any structures, water bodies, and distances of proposed sign from the property line).
- v A current tax receipt or property record card with full legal description and current owner's name. (A recorded deed may be required to show current ownership.)

Where Do I Start?

1. Start at the fifth floor of the Administrative Building at 315 West Main Street in Tavares or the Clermont Annex at 685 Montrose Street in Clermont.
2. An Associate Planner will assist you and review your application package. If you have everything that is required, your application will be processed.
3. After your zoning clearance is approved, your name will be transferred via computer to the Building Services Division.

The Following Signs are Exempt.

- Any directional or informational sign erected by a government or political subdivision.
- Identification signs or nameplates that do not exceed two square feet of copy area.
- Window signs.
- Any sign carried by a person.
- Bench signs in commercial or industrial districts.
- Agricultural signs related to bona fide agricultural products which are raised or grown on the property on which they are located, not to exceed 32 square feet. One sign per street frontage.
- On-premise temporary signs for garage sales, provided such signs are not placed on any street right-of-way.
- Holiday, seasonal, or commemorative decorations provided that commercial advertising on such sign is limited to logos and benevolent text.
- Bus shelter signs provided that they are covered under a contract approved by the Board of County Commissioners.
- Incidental/Promotional signs which do not exceed six square feet of copy area, i.e., gas pump toppers and blank drive through cards.

For more information on Lake County's regulations relative to signs, please go to municode.com and look under Chapter XI of the Land Development Regulations.

The Following Signs are Prohibited.

- ⊗ Abandoned Signs
- ⊗ Signs erected on public property
- ⊗ Beacons or flashing lights
- ⊗ Any series of two or more signs placed in a line parallel to the right of way that conveys a single cumulative message.
- ⊗ Unsafe signs
- ⊗ Snipe signs
- ⊗ Portable signs (except for use as Agricultural signs and special event signs)
- ⊗ Any sign that obstructs visibility at an intersection.
- ⊗ Signs imitating or resembling official traffic or government signs.
- ⊗ Roof signs
- ⊗ Advertising flags
- ⊗ Signs placed on vehicles or trailers, which are located for the primary purpose of displaying said sign.
- ⊗ Signs that create traffic or pedestrian hazard.
- ⊗ Pole signs unless real state, construction, or temporary signs.
- ⊗ Off premises signs (billboards).

